

Constitution

1. Name of the club

- Washingborough Imps Netball Club

2. Aims and Objectives

- to offer coaching and competitive opportunities in netball
- to offer an opportunity to enjoy netball
- to increase participation in netball in the local area
- to manage the courts and facilities
- to ensure a duty of care to all members in the club
- to provide all its services in a way that is fair to everyone
- to ensure that all present and future members receive fair and equal treatment

3. Membership

- Membership should consist of officers and members of the club. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club have adopted.
- The club is open to all ladies aged 14 years and over who have a desire to play netball
- Membership is required through application and on a turn up and try basis
- Dues for each member include a registration fee for England Netball affiliation, Lincoln League affiliation, training and match subs, and kit costs.
- To be part of the club, all players must show good sportsmanship, attend weekly (unless stated to the coach) practices, weekly matches, attend their share of duty and/or umpiring.
- Club members (including coaching staff and volunteers) must act according to England Netball's equal opportunities policy.

4. Club Subscriptions and Club Finance

- An annual England Netball affiliation fee is required by the end of August.
 - Under 18's - £19.50
 - 18 and over £27.50
- An annual £5 club membership fee to support running and administration costs by the end of August
- A biannual £1 Lincoln League Affiliation fee for the Winter and Summer league per player
- A biannual fee per team for the Lincoln League of £60 for the Winter and Summer leagues
- A monthly training fee of £5 whether you attend one or all.
- Individual kit is available on request at cost dependant on items required.

5. Club Officials

- An executive committee will conduct the Club's administration. This committee shall not operate autonomously. Planning activities, buying equipment and administering other club matters must attempt to satisfy the majority of the club members
- The committee will consist of:
 - Chairperson
 - Vice Chairperson (optional)
 - Secretary
 - Treasurer
 - Captain for each team
 - Vice Captain for each team (optional)
 - Coach
 - Ordinary members
- All officers are appointed at the end of the summer league at the AGM
- Roles of the committee members:

- **Chairperson**
 - Chair the Committee Meetings and AGM
 - Agree monthly agenda for committee meetings and the AGM
 - Work with the members to shape a development plan for the club
 - Be a supportive leader of all members
 - Represent the club at external meetings
 - Ensure good communication with membership and other Netball organisations
 - Ensure office holders satisfactorily complete their assigned tasks
 - Liase with treasurer to ensure funds are spent properly and in the best interest of the members

- **Vice Chairperson**
 - Support the captain in her roles

- **Secretary**
 - Represent the club at external meetings when required
 - Principal club administrator
 - The main point of contact for people inside and outside the club
 - Attend league meetings
 - Affiliate the club to England Netball
 - Affiliate the club/players with local league
 - Deal with correspondence
 - Organise the club Annual General Meeting
 - Organise/book match facilities

 - **Treasurer**
 - Look after the finances of the club
 - Collect and collate all subs
 - Pay bills and record information
 - Keep up to date records of all financial transactions
 - Ensure funds are spent appropriately
 - Apply for grants/sponsorship or other forms of financial assistance
 - Work with other committee members to promote fund raising events
 - Ensure that funds are properly accounted for and information
 - Report the club's financial situation and annual review

- **Captain for each team**
 - Collect subscriptions
 - Pass on all moneys to the treasurer weekly
 - Check team availability
 - Organise duty personnel and umpires

- **Vice Captain for each team**
 - Support the captain in her roles

- **Coach**
 - Take responsibility for coaching within the club
 - Make team selection in coordination with assistants
 - Implement coaching element of club development plan
 - Maintain records of all qualified club coaches
 - Encourage and support the development of assistant coaches
 - Collate information, including contact details and affiliation numbers of players
 - Affiliate all members
 - Organise and book facilities for training and games
 - Prepare and distribute fixture lists
 - Coordinate paperwork and finances for tours, tournaments and away fixtures
 - Support the treasurer

6. The Constitution

- Any member may request a vote to alter the constitution. An alteration requires a two-thirds majority vote
- A current copy of the Constitution must be handed to each current member at the start of the winter league
- Any changes to the Constitution must be submitted at a club meeting by submitting an original and revised version.

7. Club Complaints Procedure

7.1 This procedure has been created to allow the club members to raise complaints about issues, which might include the following:

- The safety of the club activities
- Poor standards of instruction and leadership
- The standard of equipment used for club activities
- Poor club administration
- The lack of suitable activities for their level of participation

8. League Commitments

- Financial deadlines need to be kept to or financial penalties will be incurred by the club
- The club needs to be represented by at least two members of each team at the Lincoln League AGM held in September of each year

9. Meetings and Annual General Meetings

- Committee meetings will be held bi-monthly
- AGM to be held on the 19 August 2010

10. Dissolution

- A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership
- In the event of dissolution, any assets of the club that remain will become the property of England Netball or some other club with similar objectives to those of the club

11. The Club will not engage in any activity which violates:

- Any rules or regulations placed on members of the England Netball Code
- The Lincoln League rules and regulations



12. Declaration

As a Club official I agree to abide by and enforce the rules of the club Constitution and office to which I hold:

Chairperson:

Name: J. Findlay

Signature.....

Date: 27th August 2009

Secretary:

Name: G. East

Signature.....

Date: 27th August 2009

Treasurer:

Name: R. Henderson

Signature.....

Date: 27th August 2009

Captain for each team:

Name: Gail East

Signature.....

Name: Vicky Semper

Signature.....

Date: 27th August 2009

Coach:

Name: R. Henderson

Signature.....

Date: 27th August 2009

Ordinary members:

Name: L. Gujadhur

Signature.....

Date: 27th August 2009